



**NETAJI SUBHAS UNIVERSITY OF TECHNOLOGY**  
A STATE UNIVERSITY UNDER ACT 06 OF 2018, GOVT. OF NCT OF DELHI  
(FORMERLY NETAJI SUBHAS INSTITUTE OF TECHNOLOGY)  
Azad Hind Fauj Marg, Sector – 3, Dwarka, New Delhi – 110 078.  
Tel: 25000290, Website : <http://www.nsut.ac.in>

## RECRUITMENT NOTICE NO. NSUT/NON TEACHING/2021/02

### Advertisement

Netaji Subhas University of Technology (NSUT) is a centre of Higher Technical Education having the objective of meeting the growing demands of manpower in the emerging fields of Engineering and Technology with a close Social and Industrial interface. The main Campus of University is located at Sector -3, Dwarka along with two more campuses namely East Campus and West Campus at Geeta Colony and Jaffarpur, Najafgarh respectively. To add to its strength the University is looking for Young Energetic, Dynamic & Result Oriented Talents for recruitment to the following posts:-

#### VACANCY POSITIONS:-

Sr. No. 1	<u>Name of the Post:</u> Lower Division Clerk–(LDC)	<u>Post Code:</u> NSUT/2021/NT/01	Group C post
<b>Nos. of vacancies:</b>	Total = 35 (UR=15, EWS=4, SC=4, ST=3, OBC=09)		
<b>Educational Qualification:</b>	<b>Essential:</b> (i) 12th Class or equivalent qualification from a recognized Board/ University. (ii) A typing speed of minimum 35 wpm in English on Computer.		
<b>Pay scale:</b>	PB-I, Rs.5200-20200/- Grade Pay Rs.1900/- (6 <sup>th</sup> CPC) Level-2, Pay Matrix Rs.19900-63200 (7 <sup>th</sup> CPC)		
<b>Upper Age limit:</b>	27 Years		
This post is identified suitable for Acid Attack victim, Dwarfism, PWD (OA, OL, OAL, BL, B, LV, HH) candidates in all cases.			

Sr. No. 2	<u>Name of the Post:</u> Junior Stenographer	<u>Post Code:</u> NSUT/2021/NT/02	Group C post
<b>Nos. of vacancies:</b>	Total =10 (UR=4, EWS=1, SC=1, ST= 1, OBC=3)		
<b>Educational Qualification:</b>	<b>Essential:</b> (i) 12th class pass or equivalent from a recognized Board or University. (ii) Skill Test Norms: Dictation-10 minutes @ minimum 80 wpm Minimum 35 wpm in typing in English on Computer.		
<b>Pay scale:</b>	PB-I, Rs.5200-20200 Grade Pay Rs.2400/- (6 <sup>th</sup> CPC) Level-4, Pay Matrix Rs.25500-81100 (7 <sup>th</sup> CPC)		
<b>Upper Age limit:</b>	27 Years		
This post is identified suitable for Acid Attack victim, Dwarfism, PWD, (OA,OL,BL,OAL,B,LV, HH) candidates in all cases.			

<b>Sr. No. 3</b>	<b>Name of the Post:</b> <b>Upper Division Clerk- (UDC)</b>	<b>Post Code:</b> NSUT/2021/NT/03	<b>Group C post</b>
<b>Nos. of vacancies:</b>	Total = 8 (UR=5, SC=1, OBC=2)		
<b>Educational Qualification:-</b>	<b>Essential:</b> (i) Bachelor's Degree from a recognized Board/University or equivalent qualification from a recognized Board/University. ii) A typing speed of minimum 35 wpm in English on Computer.		
<b>Pay scale:-</b>	PB-I, Rs.5200-20200 Grade Pay Rs.2400/- (6 <sup>th</sup> CPC) Level-4, Pay Matrix Rs.25500-81100 (7 <sup>th</sup> CPC)		
<b>Upper Age limit:-</b>	27 years		
This post is identified suitable for Acid Attack victim, Dwarfism, PWD (OA, OL, OAL, BL, B, LV, HH) candidates in all cases.			

<b>Sr. No. 4</b>	<b>Name of the Post:</b> <b>Library Assistant</b>	<b>Post Code:</b> NSUT/2021/NT/04	<b>Group C post</b>
<b>Nos. of vacancies:</b>	Total = 02 (OBC=02)		
<b>Educational Qualification:-</b>	<b>Essential:</b> (i) B.A./B.Sc./B.Com. with Certificate in Library Science from a recognized University or Institute and working knowledge of Computer. <b>OR</b> Diploma in Library Science with 2 years full time experience in Library management and Working knowledge of Computers. <b>OR</b> Bachelor degree in Library Sciences. Working knowledge of Computer.		
<b>Pay scale:-</b>	PB-I, Rs.5200-20200 Grade Pay Rs.2400/- (6 <sup>th</sup> CPC), Pay Matrix Rs.25500-81100 Level-4, (7 CPC)		
<b>Upper Age limit:-</b>	<b>27 Years</b>		
This post is identified suitable for Acid Attack victim, Dwarfism, PwD (OA,OL,OAL,BL,HH) candidates in all cases.			

<b>Sr. No. 5</b>	<b>Name of the Post:</b> <b>Junior Mechanic</b>	<b>Post Code:</b> NSUT/2021/NT/05	<b>Group C post</b>																																																																												
<b>Nos. of vacancies:</b>	Total = 21 (UR=07, EWS=03, SC=01 , ST=02, OBC=08)																																																																														
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<b>Educational Qualification:-</b>		(i) <b>For Engineering Department</b> ITI in relevant field and two years experience in relevant field.  <b>OR</b> Diploma/Degree in Engineering in appropriate field.
<b>Pay scale:-</b>	PB-I, Rs.5200-20200/- Grade Pay Rs.1900/- (6 CPC), Level-2, Pay Matrix Rs.19900-63200 (7 CPC)	
<b>Upper Age limit:-</b>	27 Years	
This post is identified suitable for Acid Attack victim, Dwarfism, PWD (OL,BL,HH) candidates in all cases.		

Sr. No. 6	<b>Name of the Post:</b> Head Clerk	<b>Post Code:</b> NSUT/2021/NT/06	Group B post
<b>Nos. of vacancies:-</b>	Total = 07 (UR=05, SC=01, OBC=01)		
<b>Educational Qualification:-</b>	<b>Essential:</b> a) Graduation from recognized university. b) Typing speed of minimum 35 wpm in English on Computer. c) Knowledge of computers and basic office software tools like Windows, Excel, etc.		
<b>Pay scale</b>	PB-II, Rs.9300-34800 Grade Pay 4600/- (6 <sup>th</sup> CPC), Level-7, Pay Matrix Rs.44900- 142400 (7 <sup>th</sup> CPC)		
<b>Upper Age limit</b>	30 Years		
This post is identified suitable for Acid Attack victim, Dwarfism, PWD (OL,OA,BL,OAL,B, LV, HH) candidates in all cases.			

Sr. No. 7	<b>Name of the Post:</b> Senior Technical Assistant (STA)	<b>Post Code:</b> NSUT/2021/NT/07	Group B post																																				
<b>Nos. of vacancies:</b>	Total = 03 (SC=01, OBC=02)																																						
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<b>Educational Qualification:-</b>	<b>Essential:</b> (i) For Diploma with 5 years of Experience in relevant field/discipline <b>OR</b> B.Tech/BE in relevant field/discipline.																																						
<b>Pay scale</b>	PB-2, Rs.9300-34800 Grade Pay Rs.4200/- (6 <sup>th</sup> CPC) Level-6, Pay Matrix Rs.35400-112400 (7 <sup>th</sup> CPC)																																						
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<b>Sr. No. 8</b>	<b>Name of the Post:</b> <b>Assistant Store Keeper</b>	<b>Post Code:</b> NSUT/2021/NT/08	<b>Group C post</b>
<b>Nos. of vacancies:</b>	Total = 01(UR=01)		
<b>Educational Qualification:-</b>	<b>Essential:</b> i) 12th Class or equivalent qualification from a recognized Board/ University (ii) A typing speed of minimum 35 wpm in English on Computer.		
<b>Pay scale</b>	PB-I, Rs.5200-20200/- Grade Pay Rs.1900/- (6 <sup>th</sup> CPC) Level-2, Pay Matrix Rs.19900-63200 (7 <sup>th</sup> CPC)		
<b>Upper Age limit</b>	27 Years		
This post is identified suitable for Acid Attack victim, Dwarfism, PWD, (OA, OL, HH) candidates in all cases.			

<b>Sr. No. 9</b>	<b>Name of the Post:</b> <b>Junior Programmer</b>	<b>Post Code:</b> NSUT/2021/NT/09	<b>Group B post</b>
<b>Nos. of vacancies:</b>	Total = 13 (UR=6, EWS=1, SC=2, ST=1, OBC=3)		
<b>Educational Qualification:-</b>	<b>Essential:</b> M.Tech (with specialization in computer Science/IT/Software Engineering) OR Master in Computer Application (MCA)		
<b>Pay scale:-</b>	PB-2, Rs.9300-34800 Grade Pay Rs.4200/- (6 <sup>th</sup> CPC), Pay Matrix Rs.35400-112400 Level-6, (7 <sup>th</sup> CPC)		
<b>Upper Age limit:-</b>	30 Years		
This post is identified suitable for Acid Attack victim, Dwarfism, PWD, (OL,BL,HH) candidates in all cases.			

<b>Sr. No. 10</b>	<b>Name of the Post:</b> <b>Technical Assistant</b>	<b>Post Code:</b> NSUT/2021/NT/10	<b>Group C post</b>																																																																																												
<b>Number of vacancies:-</b>	<b>Total = 26 (UR=11, EWS=3, SC=3, ST=2, OBC=7)</b>																																																																																														
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	<p>State Board Diploma <b>or</b> equivalent in the relevant <b>or an</b> allied) subject/field with Two (02) years Industrial/ Laboratory Experience in the desired trade.</p> <p style="text-align: center;">OR</p> <p>B.Tech/BE in relevant field/discipline.</p> <p><b><u>For Physics &amp; Chemistry Departments</u></b></p> <p>B.Sc with 2 years Experience</p> <p style="text-align: center;">OR</p> <p>M.Sc. in relevant field.</p>
<b>Pay scale:-</b>	PB-I, Rs.5200-20200 Grade Pay Rs.2800/- (6 <sup>th</sup> CPC), Pay Matrix Rs.29200-92300, Level-5 (7 <sup>th</sup> CPC)
<b>Upper Age limit:-</b>	27 Years
This post is identified suitable for Acid Attack victim, Dwarfism, PWD, (OL, HH) candidates in all cases.	

**Important-**

1. The above vacancies are tentative, which may vary.
2. Wherever, experience has been required in the above mentioned post, the same should be after acquiring the minimum qualification asked for the said post.
3. Relevancy of the diploma degree submitted by candidate with respect to minimum education qualification shall be decided by the University and its decision in this regard will be final.
4. PWD reservation shall be applicable as per existing guidelines and instruction issued by Govt.
5. For Age relaxations relevant para may be referred to.

Abbreviations used are denoted as under: EWS-Economically Weaker Sections, UR-Unreserved (General), SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, PwD-Person with Disability, OA=One Arm, OAL=One Arm and One Leg, OL=One Leg, BL=Both Leg, B=Blind, LV=Low Vision, HH= Hearing Impaired.

CSE- Computer Science Engineering, IT- Information Technology, ECE- Electronics and Communication Engineering, BSE- Biological Sciences and Engineering, EE- Electrical Engineering, ICE-Instrumentation and Control Engineering

### **APPLICATION FILING:-**

1. The candidates must apply online only. No other mode of application shall be accepted.
2. The candidates must read the instructions for APPLYING ONLINE carefully when candidate login for filling up of application, which are available in subsequent paras.
3. All qualifications should have been acquired from Universities/Institutes, recognized by the relevant appropriate statutory authority in India.
4. Candidates who possesses the notified qualification only are eligible to apply.
5. Persons serving in Government/Semi-Government/Autonomous Bodies/Statutory Bodies/PSUs/PSBs should produce a No Objection Certificate at the time of Interview/skill test/Laboratory practical exam, as the case may be.

### **ELIGIBILITY CRITERIA:-**

1. The candidate must be a citizen of India.
2. The educational qualification, experience, age and other eligibility condition as stipulated in advertisement shall be determined as on the 01.06.2021.
3. **Age Limit:** - As mentioned against each post. Crucial date for determining the age limit shall be 01.06.2021.
  - a. Candidates born before 01.06.1994 will not be eligible to apply for the posts with post code NSUT/2021/NT/01, NSUT/2021/NT/02, NSUT/2021/NT/03, NSUT/2021/NT/04, NSUT/2021/NT/05, NSUT/2021/NT/08 & NSUT/2021/NT/10.
  - b. Candidates born before 01.06.1991 will not be eligible to apply for the posts with post code NSUT/2021/NT/06, NSUT/2021/NT/07 & NSUT/2021/NT/09.
  - c. Candidates born after 01.06.2003 will not be eligible to apply for any post.

### **RESERVATION BENEFITS: -**

1. Reservation benefits will be available to the EWS/SC/ST/OBC/PWD in accordance with the instructions/Orders/Circulars issued from time to time by the Govt. of Delhi.
2. Candidates who wish to be considered against reserved vacancies and /or to seek age relaxation, must be in possession as on 01.06.2021 of relevant certificates (EWS/SC/ST/OBC (Delhi)- Non Creamy layer (NCL) /PWD/Educational/ Experience etc.) issued by the competent / notified authority in prescribed format otherwise their claim for any category will not be entertained and their applications will be considered against un-reserved (UR) category vacancies, if eligible otherwise. The candidate has to select that particular category when applying online for the post. No request for change of Category will be entertained at any later stage.
3. Only OBC (Delhi) candidates notified by Govt. of NCT of Delhi vide letter/order No. F/19(10)2001/S-III/Pt. File/2278-2285 dated 27.07.2007 and no. F.19(01)/2012/S.IV/1241-1258 dated 20.07.2016 will be given the benefit of reservation / age relaxation under OBC category. OBC (Outside Delhi) candidates will be treated as un-reserved candidates and they must apply under UR category. The OBC (Delhi) candidates must be in possession of non-creamy layer certificate issued by Competent Authority on or

after 01.04.2020 along with his/her caste certificate. OBC (Delhi) Candidates belonging to “Creamy Layer” are not entitled to avail any concession otherwise extended to OBC category. Such candidates have to indicate their category as UR.

4. Only following two types of certificates will be accepted as valid certificates for grant Of benefit Of reservation to OBCS:-
  - a. OBC certificate (Delhi) issued by the Revenue Department of GNCT of Delhi, on the basis of an old certificate Issued to any member of individual's family from Competent Authority, GNCT of Delhi.
  - b. OBC certificate issued by a competent authority outside Delhi to a person belonging to a community duly notified as OBC by GNCT of Delhi. This certificate should have mandatorily been issued on the basis of OBC certificate issued by Competent Authority of Govt. of NCT of Delhi to a family member of the concerned person who had been residing in Delhi before 08.09.1993.
5. Candidates belonging to Economically Weaker Sections (EWS) will have to furnish self-attested copy of valid Income & Asset certificate issued by the competent authority on or after 01.04.2020.
6. A Candidate belonging to SC/ST/OBC/EWS who is selected on the same standard as applied to general category candidates and who appears in the general merit list is treated as own merit candidate. Such candidate will be adjusted against unreserved point of the reservation roster. In other words, when a relaxed standard is applied in selecting an SC/ST/OBC/EWS candidate, for example in the age limit, experience, qualification, extended zone of consideration larger than what is provided for general category candidates, etc., the SC/ST/OBC/EWS candidates are to be counted against reserved vacancies. Such candidates would be deemed to be unavailable for consideration against unreserved vacancies.
7. SC/ST/PwD Candidates who are applying against unreserved post are not required to pay application Fees and only Processing Fees is to be paid.

**Age Relaxation:-**

S.No.	Categories	Extent of age concession
1	SC/ST	05 years
2	OBC (Delhi)	03 years
3	PWD	10 years
4	PWD + SC/ST	15 years
5	PWD + OBC (Delhi)	13 years
6	Govt. Servants	For Group B post: -  Up to 5 years for Group B posts (which are in the same line or allied cadres and where a relationship could be

		established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of post) as per DOP&T O.M. No. 15012/2/2010. ESTT. (D) dated 27 <sup>th</sup> March, 2012.
		For Group C post: -  UP to 40 years of age (45 years for SC/ST, 43 years for OBC for Group C post (which are in the same line or allied cadres as per DOP&T O.M. No. 15012/2/2010. ESTT. (D) dated 27 <sup>th</sup> March, 2012.
7	Meritorious Sports persons (Only for Group C posts)	Up to 5 years (10 years for SC/ST and 08 years for OBC candidates)
8	Ex-Servicemen Group B & C (Non Gazetted)	Period of Military service plus 3 years.
9	Disabled Defense services personnel (Group C)	45 years (50 Years of SC/ST, 48 years for OBC)
10	Widows/divorced women/women judicially separated and who are not re-married.	For Group C post :-  Up to the age of 35 years (up to 40 years for SC/ST & 38 for OBC).
11	Contract employees in AIACTR and CBPGEC	One time age relaxations for the contract employees, who were working in erstwhile AIACTR & CBPGEC at the time of merger of AIACTR & CBPGEC in NSUT, will be given to the extent of their service rendered in respective institute.
12.	Contract Employees in NSUT	One time relaxation of upper age limit to the contractual employees working in NSUT at the time of regular appointment on direct recruitment basis will be available in accordance with the OM no. 19(11)/2015/S-IV/1751-1756/ dated 11.06.2019 issued by Services Deptt., GNCTD. Such candidates will be eligible for one-time relaxation in upper age limit upto a maximum period of 05 years, subject to other conditions mentioned therein.

(Note:-The above age relaxations will be regulated as per DOPT Guidelines.)

1. An Ex-serviceman who has already secured employment under the central Government/Delhi Govt. or its autonomous/local bodies in Group C and D will



- be permitted the benefit of age relaxation as prescribed for ex-servicemen for securing another employment in higher grade or cadre in Group C and D.
2. In case of physically handicapped/Person with Disability, relaxation in age-limit shall be applicable irrespective of the fact whether post is reserved or not, provided the post is identified suitable for persons with disabilities. No relaxation for age will be applicable for SC/ST /OBC candidates who are applying against general vacancy.
  3. If a person with disability is entitled to age concession by virtue of being a Govt. Servant, concession to him/her will be admissible either as a 'person with disability' or as a Govt. Servant ' whichever may be more beneficial to him/her.
  4. Cumulative age relaxation may be allowed, wherever applicable as per Govt. norms.
  5. All the age relaxation benefits will be subject to the ceiling of 56 years of age. In other words any person who is above the age of 56 years as on the crucial age will not be eligible to apply.

#### **HOW TO APPLY**

1. No manual / paper applications will be entertained.
2. After submitting applications through ONLINE, candidates should take a print out of registration cum application form and produce along with self-attested copies of certificates / documents, at the time of document verification to be conducted prior to Personal Interview/skill test/laboratory practical test.
3. Information mentioned by the candidates at the time of registration / submission of application through ONLINE mode will only be given weightage.
4. Before registering / applying online, the candidates should ensure that they have valid e-mail ID, which should remain valid at least till the time recruitment process is completed.
5. The Online application portal will be active from 10:00 hours on 27.06.2021 to 12:00 mid night hours on 31.07.2021.
6. Candidates applying for more than one post should apply and submit separate Registration-cum-Application Form along with the requisite fee for each post(s).
7. Candidates should submit single application only for any post. In case of multiple applications / registrations for any post, the last registered applications shall only be considered.
8. Candidate may apply for more than one post, but The University may hold the examinations of two or more different posts on the same day and candidate shall have to opt to take the examination of any one post only.

## **MODE OF SELECTION: -**

The selection shall be made through computer based examinations and skill test/laboratory practical test, and Interview wherever applicable.

## **EXAMINATION:-**

1. The centres for holding the examination will be in Delhi/NCR which may be extended to other cities outside Delhi NCR in case large number of applications are received for any post.
2. The candidates must carry in original Aadhar Card/ any other Govt. issued Identity proof to the examination centre, failing which they shall not be allowed to appear for the examination.
3. Use of calculator, Laptop, Palmtop, other Digital Instrument/ Mobile/ Cell phone, Pager/ electronic watches and any metallic items etc. is/ are not allowed. In case any candidate is caught/ found to be in possession of any gadget/instrument, he/ she would be debarred from the examination and legal proceedings shall also be initiated against him/her.
4. The candidates are instructed to follow the following dress code while appearing for Exam.
  - (a) Light clothes with half sleeves not having big buttons, brooch/badge, flower etc. with Salwar/ Trouser.
  - (b) Slippers, sandals with low heels. Shoes are not allowed.
5. Candidates are advised not to bring any of the above gadgets in the examination Centre as no arrangements for keeping or for security of these items would be available at the centres.
6. Candidates called for Computer Based Online Examination are required to make their own arrangements for their travel and stay and they are not entitled for any reimbursement.
7. Computer Based test shall be based on the syllabus which will be available on website in due course.
8. Date of Computer Based test will be notified in due course.
9. NSUT reserves the right to allocate any Test centre.

## **Note:-**

1. In case of persons in the category of blindness, locomotor disability (both arm affected – BA) and cerebral palsy, the facility of Scribe shall be given if opted for so by the desired person, if applicable as per the relevant provisions of Act / Rules / Guidelines of Govt. of India (Refer OM F No. 34-02/2015-DD-III dated 29.08.2018 issued by Under Secretary to the GoI, Ministry of Social Justice & Empowerment).
2. The examination questions will be bilingual (Hindi & English) except for the language papers which would be in the language only.
3. There is no provision of re-evaluation / re-checking of Answer Sheets/ Answer Scripts.

## **SELECTION CRITERIA:-**

1. Based on the examination Marks scored, candidates who will obtain minimum cut-off qualifying marks will be shortlisted for skill test/Laboratory practical test, and personal Interview whichever is applicable in the order of merit. The number of candidates to be considered for personal interview/skill test/Laboratory practical test will normally be 6 times the number of vacancies notified. However, University reserves the right to increase the number of candidates.
2. In case of tie in the points of two or more candidates for the last slot, all the candidates with the same score shall be called for interview/skill test/Laboratory practical test.
3. The list of candidates shortlisted for personal interview/skill test/Laboratory practical test will be published on NSUT website ([www.nsut.ac.in](http://www.nsut.ac.in)). Shortlisted candidates may also be informed through e-mail / SMS. Candidates are advised to give the correct email-id & mobile number and also to watch website regularly.
4. Candidates should produce copy of documents along with the original documents, in support of their meeting eligibility conditions, at the time of Interview/Skill test/Laboratory Practical Test failing which such candidates will not be permitted to appear for the interview/skill test Laboratory Practical Test.
5. If the SC/ST/OBC-NCL/EWS/Disability Certificate/any other relevant documents or documents for educational qualification/Experience has been issued in a language other than English/ Hindi, the candidates should submit a self-certified translated copy of the same either in English or Hindi.
6. Minimum qualifying marks in the written exam will be 50% for General (UR) / EWS/OBC and 45% for SC/ST / PwD candidates.

Marks will also be awarded for the interview/skill test/Laboratory Practical Test as the case may be. The minimum qualifying marks for the interview/skill test/Laboratory Practical Test will be 50% for General(UR)/EWS/OBC candidates and 45% for SC/ST / PwD candidates. Provided wherever, there is a minimum standard set for any skill in the recruitment rules of the respective post marks will be awarded only to those candidates who qualify the said standard in the skill test. If candidate fails to achieve minimum standard set for any skill in the recruitment rules of the respective post, he/she will be treated as “not suitable for selection”.

7. The final selection will be based on the total marks scored by the candidate in the Computer Based Online Examination and skill test/Laboratory practical test, and Interview if applicable. (i) For Group ‘C’ posts, 75% weightage will be given for Computer Based Online Examination Score and 25% weightage will be for skill test/Laboratory practical test.  
(ii) For Group ‘B’ posts, 50% weightage will be given for Computer Based Online Examination, 25% weightage for Skill test and 25% weightage will be given for Interview.
8. There will be a minimum qualifying score for the final selection which will be 50% for General (UR)/EWS/OBC and 45% for SC/ST/PwD candidates after calculating the total

score of the candidate based on the above weightage. Any Candidate who fails to secure that minimum qualifying score will be treated as “not suitable for selection”.

9. In final merit list, If there are two or more candidates in the same category having equal marks:
  - a) candidate who have secured higher marks in computer based examination shall be placed higher in merit.
  - b) In case where the marks in computer based examination are same the candidate who will be having higher qualification will be placed higher in the final merit list.
  - c) In case where marks in the computer based examination and the qualifications are also same, the candidate who had secured higher marks in the highest qualification shall be placed higher in the final merit list.

#### **AFTER SELECTION:-**

1. The successful candidates will be required to submit legible Self attested copies of the documents, Admit Card containing signature of the Invigilator (used in examination) along with the hard copy of printout of online application form at the time of verification of documents. (Any information contained in the attached certificates shall not be considered unless it is claimed in the application form. Original documents will also be required to be produced for verification.
2. The appointment of selected candidates will be subject to being found Medically Fit for the post and they will be required to undergo medical examination before a medical board to be arranged by NSUT. The appointment will be further subject to verification of character and antecedents.
3. Appointment will be further subject to verification of relevant certificates/ documents from the respective Competent Authorities.

#### **GENERAL INSTRUCTIONS FOR CANDIDATES**

1. New Pension Scheme will be applicable to the entrants against these posts.
2. The vacancies advertised are provisional and liable to vary (increase or decrease). In case the vacancy position is reduced to any number or even zero due to any circumstances, University will not be liable to compensate the applicant for any consequential damage/ loss.
3. The University reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancies is provisional and subject to change.
4. The University reserves the right to cancel a part or entire process of examination or a part of it due to administrative reasons and in case of unfair means, cheating or other irregularities/ malpractice noticed by the University. The University also reserves the right to cancel or set up a new examination Centre and divert the candidates to appear at that examination Centre if required.
5. The University reserves the right to cancel any Centre of exam and ask the candidates of that Centre to appear at another Centre. The University also reserves the right to

- direct candidates of any Centre to some other Centre to take the Exam. No request for change in date, time and Centre of exam will be accepted under any circumstances.
6. The candidature of the candidate to the Examination is entirely and mere issue of Admit Card or appearance at Examination does not entitle him/her to any claim for the post.
  7. In case there is any discrepancy among the English & Hindi version of advertisement, the English version will be treated as final.
  8. Skill test/Laboratory Practical test will be taken as per requirement of job.
  9. Candidates already removed / terminated / deserted their employment from NSUT will not be considered.
  10. Persons already resigned their appointment from NSUT may also apply, subject to fulfilling the notified eligibility criteria.
  11. Experience Certificate from employer must mention the detail regarding Pay Scale/ Pay Band & Grade Pay, period of employment, designation (Post), whether regular part time and whether adhoc/contract/ regular, which applicant has claimed in his/her application. It is the responsibility of the applicants to provide conclusive documentary proof(s) in support of experience claimed without which the same shall not be considered.
  12. Information regarding Selection Schedule will be communicated to the shortlisted candidates through NSUT website besides e-mail to their registered e-mail address or message through SMS to their Registered Mobile Number. The Call Letter for Interview will be uploaded on NSUT website and the same need to be downloaded and printed by the candidate concerned.
  13. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Delhi and the High Court at Delhi shall have sole and exclusive jurisdiction.
  14. Candidates are requested to scan and upload the self-attested copies of following documents / certificates:-
    - a. Recent passport size Colour photograph, taken during last one year.
    - b. Scanned image of candidate's signature (in Black ink).

**ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT: -**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should neither attempt to alter or otherwise tamper with any entry in a document or the self-attested certified copy submitted by them nor submit a tampered/fabricated document.

Without prejudice to criminal action/debarment from any further association with NSUT wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

1. Possession of mobile phone & accessories and other electronic gadgets within the premises of the examination Centre, whether in use or in switch off mode.
2. Involved in malpractices.
3. Using unfair means in the examination hall.
4. Obtaining support for his / her candidature by any means.
5. Impersonate/Procuring impersonation by any person.
6. Submitting fabricated documents or documents which have been tampered with.
7. Making statements which are incorrect or false or suppressing material information.
8. Resorting to any other irregular or improper means in connection with his/her candidature for the examination
9. Misbehaving in any other manner in the examination hall with the supervisor, Invigilator or University representatives.
10. Taking away the Answer sheet (In case of online/skill test papers) with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
11. Intimidating or causing bodily harm to the staff employed by the University for the Conduct of examination.
12. Not fulfilling the eligibility conditions mentioned in the Notice.
13. Candidature can also be cancelled at any stage of the recruitment for any other ground which the University considers to be sufficient cause for cancellation of candidature.
14. If any candidate uses offensive/abusive/foul language/obscene picture he/she will be liable for necessary penal action under relevant Act.
15. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or after recruitment or on joining, if any information provided by the candidate is false or if not found to be in conformity with eligibility criteria mentioned in the advertisement and the Candidate's employment will be terminated.

**FEES:**

**1. For UR / EWS / OBC candidates**

	<b>Group 'C' Posts</b>	<b>Group 'B' Posts</b>
<b>Application Fees</b>	Rs. 400/- (Rupees Four Hundred Only).	Rs. 1,000/- (Rupees One Thousand Only).
<b>Processing Fees</b>	Rs. 800/- (Rupees Eight Hundred Only).	Rs.1,000/- (Rupees One Thousand Only)
<b>Total</b>	<b>Rs.1,200/-</b> <b>(Rupees One Thousand Two Hundred Only)</b>	<b>Rs.2,000/-</b> <b>(Rupees Two Thousand Only)</b>

**2. For SC/ST/PwD Candidates**

	<b>Group 'C' Posts</b>	<b>Group 'B' Posts</b>
Application Fees	NIL	NIL

Processing Fees	Rs. 800/- (Rupees Eight Hundred Only).	Rs.1,000/- (Rupees One Thousand Only)
<b>Total</b>	<b>Rs.800/- (Rupees Eight Hundred Only)</b>	<b>Rs.1,000/- (Rupees One Thousand Only)</b>

3. SC/ST/PwD Candidates who are applying against unreserved post are not required to pay application Fees and only Processing Fees is to be paid.

**Important Dates:**

1. Opening of On-line submission of application: **27.06.2021 at 10:00 hrs.**
2. Closing of On-line submission of application: **31.07.2021 at 12:00 midnight.**

REGISTRAR (NSUT)