Government of India
Department of Atomic Energy
Indira Gandhi Centre for Atomic Research
Recruitment Section
Kalpakkam

Number of Apprentices to be recruited: 300 (Indicative)

Walk in Interview on 13-03-2018 to 15-03-2018

Engagement of Trade Apprentices under Apprentices Act 1961

Advertisement No. 01/2018

Applications are invited for engagement of Trade Apprentices under Apprentices Act, 1961 and Apprenticeship Rules, 1991 in Indira Gandhi Centre for Atomic Research, Kalpakkam in Kancheepuram District, Tamil Nadu. This selection is only for Apprenticeship training on stipendiary basis.

2. The designated Trades along with the No. of trainees are indicated below:

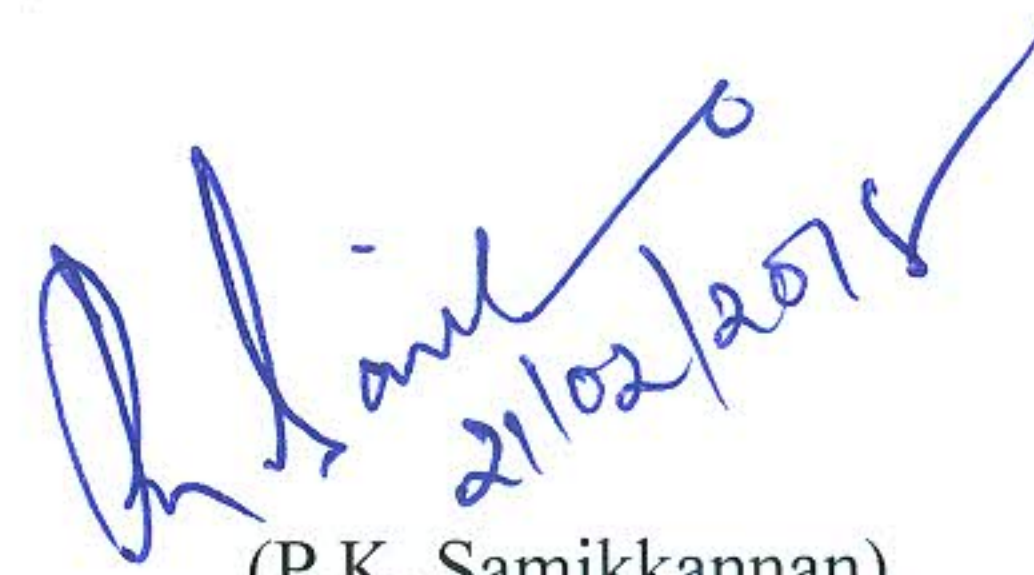| S. No	Designated Trade	Qualification
1	Fitter	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
2	Turner	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
3	Machinist	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
4	Electrician	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
5	Welder (G&E)	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than one year.
6	Electronic Mechanic	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
7	Instrument Mechanic	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
8	Draughtsman (Mechanical)	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
9	Mechanic R & A/C	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than two years.
10	Carpenter	Passed 10th std. examination under 10+2 system of education or its equivalent. ITI certificate of not less than one year.
11	PASAA (Programming and System Administration Assistant)	National Trade Certificate issued by National Council for vocational Training in "Computer Operator and Programming Assistant"
12	Gardener	Passed 10th std. examination under 10+2 system of education or its equivalent.
13	Horticulture Assistant	Passed 10th std. examination under 10+2 system of education or its equivalent.

3. **Training Place:** Indira Gandhi Centre for Atomic Research, Kalpakkam – 603 102

4. **Age Limits:**
   a. Not less than 14 years upto 22 years
   b. Maximum age relaxable by 5 years for SC/ST candidates and 3 years for OBC candidates.
   c. The crucial date for determining the age limit shall be 15/03/2018.

5. **Period of Training:** As provided in Schedule–I to Apprentice Rules, 1991.

6. **Amount of Stipend:** As notified from time to time by Directorate General of Employment and Training (DGET), Ministry of Labour and Employment, New Delhi.

7. **Apprentice Registration:** Candidates are required to register in the apprenticeship portal www.apprenticeship.gov.in and bring confirmation email, at the time of appearing for walk-in interview, as per the instruction given at the end of this advertisement. Also it is requested to note the details viz., Name, Date of birth, Father's/Mother's name, Email-ID, Mobile number, etc. till you complete your apprenticeship.

8. **Selection Procedure:** Selection will be made through walk-in-interview. Eligible, registered and interested candidates should bring the undermentioned documents at the time of appearing for walk-in interview:
   a. Online application form, pasted with recent passport size photograph.
   b. Original and Photo copies of following documents (photocopies of all documents should be self-attested by the candidate)
      i. Date of birth certificate
      ii. Caste certificate
      iii. All Education certificates
      iv. ITI Mark sheet and National Trade Certificate
      v. AADHAAR card
      vi. Copy of Apprentice Portal Registration confirmation email

9. **General Instruction:**
   a. Name, date of birth should be filled as in the Secondary School Certificate/10th Standard Certificate.
   b. Candidates are required to apply only for the designated trade mentioned in clause 2 and candidate should possess ITI certificate in the same trade.
   c. For the trades Gardener and Horticulture Assistant candidates should submit a separate application for each trade.
   d. The application forms should be accompanied by two recent conduct certificates in original from **TWO** Gazetted Officers.
   e. No Correspondence will be entertained with the candidates.
   f. The engagement and training are strictly in compliance with the provisions of the Apprentices Act 1961 and there is no guarantee for employment of the Apprentices on completion of their training.
   g. Those who have already availed the apprenticeship will not be considered.
   h. Selected candidates should submit Police Verification Certificate from local Police Station.
   i. Selected candidates should pass the Medical Examination prescribed by the Competent Authority before being appointed as Apprentices.
   j. Every Apprentice who has completed the period of training shall appear for All India Trade Test to be conducted by the National Council for Training in Vocational Trade to determine his proficiency in the designated trade in which he has served as an Apprentice would be given a certificate of proficiency in the trade by the National Council.

10. **How to apply online**:
   a. Facility for submission of online application will be available from 01/03/2018 at 10:00 am to 15/03/2018 03:00 pm on IGCAR website i.e. **www.igcar.gov.in** under the tab "Recruitment".
   b. Applications will be accepted only through online mode.
   c. Candidate should read the general instructions given in the advertisement carefully before making any entry or selecting any option. Candidate should enter all the required details while filling up the online application form.
   d. Before filling application form, candidates should keep ready the necessary documents/certificates required. Candidate is required to fill up personal details and details of trade applied for should be as per the certificate available.
   e. A valid e-mail ID and Mobile Number is mandatory for submitting application online. Mobile number and email ID should be kept active till the completion of Apprenticeship training. IGCAR will send all correspondence to the registered e-mail ID. No correspondence will be sent through post/courier.
   f. Candidates are required to book the slot for walk-in-interview i.e.13/03/2018 or 14/03/2018 or 15/03/2018. Fill up personal, educational and other details as per the certificates available with them.
   g. Before clicking the submit button, the candidate is advised to check that all the details filled in are correct. Candidate may also ensure that name, date of birth, etc. are entered correctly in the application form. Any incorrect information may disqualify candidature. After final submission of application no request for change / correction in any particular in the application form shall be entertained under any circumstances.
   h. After final submission, the application form will be generated by the system. Candidates are advised to take a printout of the application form generated by the system, paste recently taken passport size photo and sign the application form in the space provided.
   i. Candidates are required to bring the application form while appearing for walk-in-interview on the booked date.
   j. Incorrect online applications will be summarily rejected.

11. Eligible candidates are requested to bring their online application form along with original & copies of certificates and appear for **walk-in-interview in the booked slot at 09:00 am** onwards **at DAE Guest House, DAE Township, Kalpakkam – 603102, Kancheepuram District, Tamil Nadu**. Candidates shall not be allowed after 12:00 noon.

12. No TA/DA will be paid for attending walk-in-interview.

21/02/2018

(P.K. Samikkannan)
Assistant Personnel Officer (R)