RMSA Project Cell

National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016

26th July , 2016

Subject: Recruitment of Two Computer Typists for PAC Approved Programme *"Follow-up study of the Capacity Building Programme in Science and Mathematics"* (PAC Code 7.01) in RMSA Project Cell

The RMSA Project Cell requires the services of Two Computer Typists on contractual basis for 8 months.
The terms and conditions are as under:

S.No.	Name of the Project	Name of Post	Qualifications	Age	Consolidated and fixed monthly salary	Selection Procedure
1.	*Follow-up study of the Capacity Building Programme in Science and Mathematics (PAC Code 7.01)*	Computer Typist Two posts for 8 months (up to 31st March 2017)	**Essential:** • 12th Pass under the 10+2 pattern or equivalent examination from a recognized Central/State Board/instituti on • Good typing speed in both Hindi & English **Desirable:** • Diploma /Certificate in Computer Application • Working knowledge of Adobe, InDesign, • Coral Draw, Photoshop, Illustrator and MS-Office.	Below 30 years 5 years relaxation in the case of SC/ST, person with disabilities and female candidates.	Rs.11,154/- (10+2) 12th Pass Rs.12,142/- (Graduates & above)	The typing test will be conducted on 12th August, 2016. The candidates should report at 9.30 a.m. on 12.8.2016 in the Room No.210, CIET Building, NCERT, Sri Aurobindo Marg, New Delhi 10016. **Registration will be closed at 11.00 a.m.**

Note:
- The candidates should bring their original certificates and other related documents along with bio-data.
- It is the responsibility of the candidates to ensure that they fulfil the eligibility conditions by having essential qualifications.
- Appointment is purely temporary.
- Candidates already in job should get their applications forwarded through their employers and/or come with a "No objection Certificate".
- No TA/DA will be paid for appearing in the skill test by NCERT.

Head