



भारतीय वायु सेना // Indian Air Force

DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF AT HQ WESTERN AIR COMMAND UNITS

1. Applications are invited from national eligible candidates for the following posts by the various Air Force Stations/Units mentioned below. The eligible candidates may address their applications to the concerned stations/units.

PLACE AND NUMBER OF VACANCIES

SL NO	POSTAL ADDRESS	Post	RESERVATION					
			UR	OBC	SC	ST	PH	ESM
1	AOC, AF Stn Palam (New Delhi)	Cook (01)	-	01	-	-	-	-
2	AOC, AF Stn Ambala (Haryana)	Safaiwala (01)	01	-	-	-	-	-
3	CO, Air Force Police Headquarter C/o AF Stn Ambala	Multi Tasking Staff (MTS) (01)	01	-	-	-	-	-
4	AOC, AF Stn Adampur (Punjab)	Multi Tasking Staff (01)	01	-	-	-	-	-
5	AOC, AF Stn Halwara (Punjab)	Painter (01)	01	-	-	-	-	-
6	AOC, AF Stn Chandigarh	Safaiwala (01)	01	-	-	-	-	-
7	CO, AF Stn Mullanpur C/o AF Stn Chandigarh	Mess Staff (01)	01	-	-	-	-	-
8	CO, (WARRIORS) C/o AF Stn Pathankot (Punjab)	Mess Staff (02)	01	01	-	-	-	-
9	AOC, AF Stn Sarsawa Saharanpur (UP)	Multi Tasking Staff (01)	-	01	-	-	-	-
10	AOC, AF Stn Bhisiana (Punjab)	Multi Tasking Staff (03) Safaiwala (01)	-	01	01	-	-	01
11	CO, (RANPRAHARI) C/o AF Stn Suratgarh (Rajasthan)	Multi Tasking Staff (02)	-	01	01	-	-	-
12	CO, (SILVER STREAKS) C/o AF Stn Suratgarh (Rajasthan)	Mess Staff (01)	-	-	-	01	-	-
13	CO, (NATHATOP) C/o AF Stn Udhampur (J&K)	Multi Tasking Staff (02)	02	-	-	-	-	-
14	Stn Cdr, AF Stn Faridabad (Haryana)	Mess Staff (01) Safaiwala (01)	-	-	-	-	-	01

Note:- The number of vacancy indicated above may vary.

UR (Unreserved), OBC (Other backward caste), SC (Scheduled Caste), ST (Scheduled Tribes), PH (Physically Handicapped) ESM (Ex-Serviceman)

2. Eligibility

Trade	Scale of Pay	Educational Qualification & other qualifications
Cook	Level-2, as per Pay Matrix 7 th CPC	Essential: (i) Matriculation with six months experience in the trade. (ii) 18-25yrs of age OR Ex-serviceman with similar qualification.
Painter	Level-2, as per Pay Matrix 7 th CPC	(i) 10 th pass from a recognized Board or Institute; (ii) Industrial Training Institute Certificate in the trade of Painter from a recognized institute; (iii) 18-25yrs of age. OR Ex-serviceman in appropriate trade viz. Painter.
Multi Tasking Staff (MTS)	Level-1, as per Pay Matrix 7 th CPC	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable: One year of experience as Watchman or Lascar or Gestetner Operator or Mali from an Organization or Institute.
Mess Staff	Level-1, as per Pay Matrix 7 th CPC	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable: One year of experience as Waiter or Washer Up from an Organization or Institute.
Safaiwala	Level-1, as per Pay Matrix 7 th CPC	(i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age

(a) Classification: Group 'C'.

(b) Written Examination: Recruitment will be on the basis of written examination for all trades based on qualification as indicated against the posts.

3. Crucial Date: The crucial date for determining the age shall be the last date of receipt of application.

Note:

(i) Age relaxation for SC/ST/OBC/PH/Ex-Serviceman/Departmental Candidates/ Other eligible categories as per Central Government of India Rules.

(ii) SC/ST/OBC/PH candidates applying for Unreserved posts are not entitled to any relaxation in age limit.

(iii) OBC candidates applying for OBC posts are eligible for appointment who are belonging to castes listed under central list only.

4. Eligible candidates desirous of applying are to forward their applications as per prescribed format with enclosures as listed below to the Air Force Stations/Units mentioned above (at para 1 above).

(i) Application as per given format duly typed in English/Hindi on foolscap paper, Recent photograph (Passport size 4.5 x 3.5 centimeters) duly self attested be pasted.

(ii) Self attested photocopies of certificate supporting Date of birth, Educational qualification, Experience etc.

(iii) Candidates belonging to SC/ST/OBC/PH/Ex-serviceman are to enclose self Attested photocopies of certificate issued by the competent authority supporting their category and reservation status.

(iv) Self addressed stamped envelope of size 24x11 Centimeters.

(v) Any other documents supporting their candidature i.e. Sports/Cultural activities.

(vi) The envelope containing the application should be superscribed.

"Application for the post of _____ in _____ Unit"

Separate application for each post should be forwarded.

5. Instruction to candidates:-

(i) Last date for receipt of application is 30 days from the date of publication of this advertisement in Employment News/prominent dailies.

(ii) The question paper will be provided in English and Hindi language.

(iii) Applicants are to note that General English question paper is required to be answered in English language only.

(iv) The medium of language once opted by the candidate in Application form will not be changed at the later stage.

(v) Date & Time of test will be intimated by post.

(vi) No TA/DA will be paid for attending the test.

(vii) Applicants are to make their own arrangement for accommodation during the period of test.

(viii) Applicants selected in post are likely to be on All India Service liabilities.

(ix) Applicants merely fulfilling the basic selection criteria will not automatically entitle a person to be called for test.

(x) Air Officer Commanding/Station Commander/Commanding Officer of the AF Stations/Units mentioned in para (1) has right to reject any incomplete application without assigning any reasons. Screening of application will be carried out and the selected candidates will only be called for written test.

6. Serving Armed Forces personnel are eligible for applying to civil posts only who complete the prescribed period of Armed Forces Service within a year from the last date of receipt of application. Such candidates are entitled to benefits available to Ex-Servicemen but will strictly be governed by the Recruitment Rules and their reserved percentage.

Note : (Specific benefits for women employees)

(i) 180 days Maternity leave upto two children.

(ii) 45 days leave for miscarriage including abortion.

(iii) 730 days child care leave upto two children.

(iv) Rs 1000/- P.M. special allowance to women with disability for child care for two years upto two children.

(v) Posting of Husband and wife at the same station

(vi) Special priority for working women in allotment of residential accommodation.

(vii) Special dispensation for women officers of North East cadre.

(viii) Change of cadre in case of marriage of all India services officers.

PROFORMA FOR APPLICATION

APPLICATION FOR THE POST OF _____ in _____ Unit

1. Post applied for: _____

2. Name of the Candidate (in block letters) _____

3. Father's name: _____

4. Date of Birth: _____

(attach copy of Birth Certificate self attested)

5. Age as on last date prescribed for receipt of application

Years: _____ Month: _____ Days: _____

6. Address for correspondence:

House No/Street/Village: _____ Post Of

Office: _____ Distt: _____ State: _____ PIN

Code: _____

7. Permanent Address

House No/Street/Village: _____ Post Office: _____ Distt: _____

State: _____ PIN Code: _____

8. Caste: Gen/OBC/SC/ST: _____ (attach copy of Certificate in case of SC/ST/OBC)

9. Educational Qualification: _____

(attach education certificate self attested)

10. Any other qualification/Experience: _____

11. Category for which applied: Gen (UR)/OBC/SC/ST/Ex-Serviceman/Meritorious Sport person/Physically Handicapped: _____ (Attach copy self attested).

12. Technical Training/Experience

13. Domicile: _____ (attach self attested copy)

14. Whether registered with any Employment Exchange: Yes/No: If yes, mention

Registration No and Name of employment exchange

15. Medium of examination: English/Hindi: _____

16. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Dated: _____

(Signature of candidate)

FOR OFFICE RECORD ONLY

1. Received on: _____

2. Accepted/Rejected: _____

3. Reason for rejection: Underage/Overage/Incomplete documents/Any other reason to be

specified: _____

4. Index No: _____ Date of Test: _____