

#### TEACHERS' RECRUITMENT BOARD, TRIPURA (TRBT)

EDUCATION (SCHOOL) DEPARTMENT, GOVT. OF TRIPURA SCERT COMPLEX, KUNJABAN, AGARTALA-799005 PHONE: 0381-2354868 FAX NO: 0381-2354868

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#### PROSPECTUS CUM INSTRUCTIONS: SELECTION TEST FOR GRADUATE TEACHER (STGT) 2016

Online applications are invited with effect from 16.09.2016 to 01.10.2016 for Selection Test for Graduate Teacher (STGT) for classes IX-X scheduled on 20.11.2016 (Sunday) from Indian Nationals having permanent residence in Tripura for selection of candidates for recruitment as Graduate Teacher (Secondary), under Education (School) Department, Government of Tripura.

NO OF POSTS: GRADUATE TEACHER (SECONDARY) FOR CLASSES IX-X				
UR	SC	ST	TOTAL	
673 ((PH-19,ESM-13)	220 (PH-6,ESM-3)	401 (PH-13,ESM-10)	1294	

Candidate, who fulfils criteria of eligibilities, can apply <u>by choosing any one of the following options</u>. Candidate must mention her/his <u>choice of option</u> specifically during submission of online application. Option once selected <u>can't</u> <u>be changed</u>.

SCHEME OF SELECTION TEST FOR GRADUATE TEACHER (SECONDARY) FOR CLASSES IX-X		
STGT CANDIDATE	Option-1: Social Science (Bengali, English, History and Geography)	
IS TO CHOOSE ANY ONE OPTION	Option-2: Biological Science (Zoology, Botany and Physiology)	
	Option-3: Pure Science (Physics, Chemistry and Mathematics)	

#### **IMPORTANT**

- 1. Candidate is advised to read Prospectus cum Instructions: STGT 2016 and uploaded notice in details carefully and submit online application only if she/he understands and agrees the norms and procedures concerning STGT 2016.
- 2. Candidate applying for STGT 2016 ensures that she/he fulfils eligibility conditions and her/his admission to the test will be provisional subject to fulfilling eligibility conditions.
- 3. Candidature of a candidate will be rejected if any violation of condition of eligibility is noticed at any stage.
- 4. Mere issue of confirmation/acknowledgement page and admit card to a candidate will not imply that her/his candidature has been finally cleared by TRBT.
- 5. Candidate is required to upload her/his recent passport size photograph (Size: Greater than 4 KB less than 100 KB) and full signature (Size: Greater than 4 KB less than 20 KB) in JPEG format only. Discrepancy of the same will result non-issue of confirmation/acknowledgement page and admit card.
- 6. Use of full signature is must. Signature in capital letters will not be entertained in any way.
- 7. Getting one's certificate verified does not confer any right to candidate for recruitment, since it depends on norms of eligibility as well as number of posts requisitioned by the concerned department.
- 8. Candidature of the candidate will summarily be rejected if she/he remains absent during verification of certificate as per published schedule of TRBT.
- 9. Notices concerning result of test or enlistment of candidate for certificate verification, published on official website of TRBT are purely provisional and for immediate information for candidate which cannot be treated as final, since finalisation depends on fulfilling eligibility norms and authentication of certificate/mark-sheet/document etc.
- 10. In case of any inadvertent error (technical or otherwise) that may have crept in the answer key/result/merit list etc. being published on official website of TRBT will be informed and rectified accordingly.

#### 1. ESSENTIAL MINIMUM QUALIFICATION

A. Graduate/Post Graduate from recognised university with at least 50% marks in either graduation or post-graduation (or its equivalent) and Bachelor of Education (B. Ed.) from National Council for Teacher Education (NCTE) recognised institution.

OR

B. Graduate/Post Graduate from recognised university with at least 45% marks in either graduation or post-graduation (or its equivalent) and Bachelor of Education (B. Ed.) from National Council for Teacher Education (NCTE) recognised institution {in accordance with the National Council for Teacher Education (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to star new course or training). Regulations 2002 notified on 13.11.2002 and National Council for Teacher Education (Recognition Norms and Procedure) regulations, 2007 notified on 10.12.2007}

OR

C. 4 years degree of B. A. Ed. / B.Sc. ED. from any National Council for Teacher Education (NCTE) recognised institution.

#### Note:

- > Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to the SC/ST/PH category.
- ➤ Degree Course in Teacher Education recognized by the National Council for Teacher Education (NCTE) only shall be considered.
- > Candidates are to apply online; hence, there will be no pre-test verification of certificates/mark-sheets and other documents.
- ➤ Equivalency of a Degree: Equivalency of a Degree (if any) will be ascertained by Equivalence Committee formed vide Notification No. F.1. (1-50) -SE/E (NG)/2015 dated 20.08.2016 by Education (school) Department, Government of Tripura. Decision of Equivalence Committee will be final in this regard.

#### 2. CLARIFICATION OF MARKS OF GRADUATION

- a) A successful Honours candidate passed with 50% (Or 45% as the case may be) marks in only Honours Subject is eligible for STGT 2016 provided the candidate passed all Elective Subjects.
- b) A candidate who secured 50% (Or 45% as the case may be) marks in aggregate taking together the marks of Honours & Pass Subjects is eligible for STGT 2016.
- c) A candidate who passed Graduation in Pass Course with 50% (Or 45% as the case may be) marks in aggregate is eligible for STGT 2016.
- d) A candidate under Old Course passed without Honours with 50% (Or 45% as the case may be) marks in aggregate in Part-I (Pass Course of 2- Years Duration) is also eligible for STGT 2016.

#### 3. QUESTION PATTERN

Question paper for STGT 2016 will have 150 Multiple Choice Questions (MCQs) of one mark each. Candidates have to shade/darken the right choice of answer among the four options for each question given in the Question Booklet. Each right answer will be awarded one mark each. There will be no negative marking. Question paper will be in English and Bengali only (other than language Paper). OMR Answer Sheet for marking answers and instructions etc. will be in English only.

Note: In case of any discrepancy or confusion concerning two versions of Question Booklet, the English version will be treated as authentic/final.

#### 4. SYLLABUS

Syllabus concerning Selection Test for Graduate Teacher 2016 has been uploaded on official website of the Board at <a href="https://www.trb.tripura.gov.in">www.trb.tripura.gov.in</a>. Candidates are instructed to refer to official website of the Board for details structure and content of syllabus.

#### 5. ADMIT CARD

- a) Admit card will be issued to each candidate who has deposited fees and finalized online application uploading her/his photograph and full signature. Candidate can obtain her/his admit card downloaded from TRBT official website with effect from 01.11.2016 to 10.11.2016. In case of any discrepancy is noticed about photograph and full signature of candidate, the Board will not issue confirmation/acknowledgement page and admit card for the concerned candidate.
- b) Candidates are instructed to verify information noted on admit card are correct and as per information noted on respective confirmation/acknowledgement page. Candidates must report to TRBT office if any mismatch is noticed on admit card immediately for necessary correction.
- c) In case confirmation/acknowledgement page (online application) is not generated after 48 Hours of depositing the requisite fees through system generated challan, candidate should contact TRBT office immediately along with candidate's copy of challan.
- d) If payment through system generated challan is not duly received by TRBT, confirmation/acknowledgement page and admit card will not be generated.
- e) Candidate who does not possess the valid admit card shall not be permitted to appear at the test.

#### 6. AGE

Age limit is up to 40 years as on the date of notification; that is 09.09.2016. Upper age limit is relaxable by 5 years in case of SC/ST/PH category and Government Servants provided that Government Employees belonging to SC/ST/PH category will not get relaxation over and above general relaxation of 5 years available to them. Upper age limit is also relaxable for Ex-Serviceman (ESM) as per norms.

#### 7. TEST FEES

- a) Test fees of Selection Test for Graduate Teacher (STGT) 2016 for UR category applicant is Rs. 300/ (Rupees three hundred only) and for reserved category (SC/ST/PH) applicant is Rs. 200/ (Rupees two hundred only). Fees once deposited will not be refunded or adjusted for any other test in future.
- b) Candidates are to deposit test fees in cash in any branch of State Bank of India through system generated challan in favour of Teachers' Recruitment Board, Tripura.

#### 8. CENTRE AND VENUE OF TEST

Teachers' Recruitment Board, Tripura will conduct Selection Test for Graduate Teacher (STGT) 2016 at Agartala only. Candidates will be informed about the venue of test through downloaded admit cards. No written communication will be sent to candidates. No TA and DA will be paid to candidates by TRBT for appearing at the test.

#### 9. PROCEDURE FOR ONLINE SUBMISSION OF APPLICATION

Online Application can be submitted by logging on to the official website of Teachers' Recruitment Board, Tripura www.trb.tripura.gov.in. Follow the steps given below:

a) Log on to TRBT's official website at www.trb.tripura.gov.in. Click on the link "apply online". PROSPECTUS CUM INSTRUCTIONS: STGT 2016

- b) Candidates are to register and create a profile. After registration they must note down the registration number. This registration number will be USER NAME for the candidate.
- c) Candidates must give all particulars correctly while registering themselves. Any wrong/false information will lead to rejection/cancellation of candidature at any stage.
- d) After registration, first time login can be done by using the date of birth of the candidate as password in DD-MM-YYYY format.
- e) Candidates are advised to change password after first time login.
- f) Candidates are instructed to remember the password correctly and not to disclose it to anyone.
- g) If you are already registered (registration done in 2016), ensure all information given during registration is correct and complete.
- h) Login with the registration number as USER NAME and password as set by you.
- i) To apply for the post of Graduate Teacher (for class XI-XII) Click on "Selection Test for Graduate Teacher(For Class IX-X)-Session-2016.
- i) While applying online the candidate must ensure that he/she understands and fulfils the norms of eligibility.
- k) Before applying online please ensure to have the following documents/files for uploading:
  - Scanned image of recent passport size photograph of candidate (Size: Greater than 4 KB less than 100 KB).
  - Scanned image of full signature of candidate (Size: Greater than 4 KB less than 20 KB).
  - > Images should be in JPEG format only.
  - > Candidates can choose any of the options out of (1) Social Science, (2) Biological Science(3) Pure Science from the dropdown box. Option once chosen cannot be changed.
- Candidate must be very careful regarding uploading of photographs and signature. Application Acknowledgement
  and Admit Card will not be generated if any irrelevancy is noticed in image of signature and photograph of
  candidate.
- m) For further details please refer "Prospectus cum Instructions: Selection Test for Graduate Teacher (STGT) 2016".

#### 10. ADMISSION INTO TEST HALL/ROOM

- a) A candidate appearing at a test will have to produce her/his admit card to Officer-in-Charge/Venue Superintendent/Invigilator of test venue.
- b) Candidates are required to produce admit card issued by the Board along with one photo bearing identity card in original like, AADHAAR Card / PAN Card / Passport / Driving License / Caste Certificate / Physically Handicapped Certificate / PRTC / Bank Pass Book / EPIC (Voter ID Card) for admission into test hall/room.
- c) Candidate shall be present at test venue 60 minutes before, and take their respective seats in the test hall/room 30 minutes before schedule time of commencement of the test positively. Candidate is also instructed to read instructions of admit card carefully and follow them during conduct of test.

#### 11. EVALUATION OF OMR ANSWER SHEET

- a) A fully computerized system is adopted for evaluation of answer scripts using Optical Mark Recognition (OMR) process for preparation of results. Since evaluation will be error free, there is no provision for re-evaluation of OMR Answer Sheet or re-counting of marks scored. No correspondence in this regard will be entertained.
- b) On completion of the test, Tentative Answer Keys will be displayed on the official website of TRBT on next day of the test. The candidates are instructed to go through the same and in case they have any doubt/confusion/query concerning to any Tentative Answer Keys they can report their feedbacks personally with proper documentation about the doubt/confusion/query to the office of TRBT within 4 days from the date of display of Tentative Answer Keys.
- c) No feedback will be entertained after 4 days from the date of display of Tentative Answer Keys on the official website of TRBT.
- d) Final Answer Keys will be frozen and uploaded in course of time after taking appropriate views of experts about the feedbacks thus received.
- e) On completion of evaluation process, OMR Answer Sheets, Provisional Results along with Final Answer Keys will be uploaded on the official website of TRBT.

#### 12. PREPARATION OF MERIT LIST

- a) Merit list will be prepared form amongst the candidates, who obtain at least cut off marks, that is 35% (52 out of 150) or more marks for UR category and 30% (45 out of 150) or more marks for SC/ST/PH category in STGT 2016.
- b) Candidates obtain less than cut off marks will not be considered for preparation of merit list or selection of candidates for recruitment.
- c) Number of candidates who will be invited for verification of certificate will be more than the actual number of posts requisitioned by the concerned department.
- d) Selection of candidates for preparation of merit list will be only on the basis of marks obtained in STGT 2016.
- e) When two or more candidates obtain same marks, relative position would be judged in terms of seniority of date of birth of candidates. In case date of birth is same then seniority of the date of obtaining requisite academic qualification for appearing at the said test would be judged. Senior candidate will be given preference. In final case if required, percentage of marks in qualifying examination (academic) will be taken into consideration and preference will be given whose percentage of marks is higher.

#### 13. VERIFICATION OF CERTIFICATE

During certificate verification, certificate/mark-sheet of academic and professional qualification including other relevant certificates/document of the candidates will be verified. Candidates are instructed to bring the following mark-sheet/certificate/document <u>in original</u> during certificate verification.

- (i) Downloaded admit card of STGT 2016.
- (ii) Downloaded confirmation/acknowledgement page of STGT 2016.
- (iii) Permanent Resident of Tripura Certificate (PRTC).
- (iv) Admit card of matriculation/madhyamik examination.
- (v) Caste certificate (if applicable).
- (vi) PH certificate (if applicable).
- (vii) Mark-sheet/certificate of academic qualification.
- (viii) Mark-sheet/certificate of professional (teacher training) qualification.
- (ix) Photo identity cards as mentioned at point no. 10 (b).
- (x) No-objection certificate from the concerned authority (for in-service candidate).
- (xi) One set of self-attested photocopy of relevant mark-sheets/certificates/documents.

#### Note:

- If a candidate doesn't turn up during certificate verification as per schedule of TRBT or any discrepancy of fact is found during certificate verification, her/his candidature will be cancelled.
- > It must be noted that getting qualifying marks or having one's certificate verified does not confer any right on any candidate for recruitment.

#### 14. CANCELLATION OF CANDIDATURE

Whatever the case may be where it is found that a candidate's admission to the test (STGT 2016) has been effected by error, malpractice, suppression of facts or violation of any criteria of eligibilities, the Board will cancel candidate's admission to the test and forfeit test fees (if paid). Further, if any of the above irregularities is noticed after publication of provisional result, candidature will be cancelled even if name of candidate appears in the merit list. The decision of the Board will be final in such instance.

#### 15. IMPORTANT INSTRUCTIONS PRIOR TO TEST

a) A seat indicating roll number will be allocated to each candidate. Candidates should find and occupy seats allotted to them. Candidature of a candidate shall be cancelled if she/he has been found to have changed hall/room or seat other than allotted.

- b) Candidate must produce downloaded admit card for admission into test hall/room. Candidate, who does not possess valid admit card and one photo identity card as noted at the point no. 10 (b), shall not be permitted to appear at the test.
- c) Candidates will be given OMR Answer Sheet and sealed Question Booklet 15 minutes before commencement of test and Invigilator will instruct the candidates to break/open seal of Question Booklet 5 minutes before commencement of test.
- d) After breaking seal of Question Booklet candidate must check that Question Booklet contains same number of pages as mentioned on the first page. In case of any discrepancy in Question Booklet i.e., page missing, tear pages & misprinting, the same should be informed to Invigilator immediately for replacement of Question Booklet. OMR Answer Sheet supplied to candidates can't be changed.
- e) Test will start exactly at the scheduled time and an announcement to this effect will be made by Invigilator and candidate who comes after commencement of test shall not be permitted to appear.
- f) Invigilator will check admit cards of all candidates and will also put her/his signatures on OMR Answer Sheet and on Question Booklet.
- g) Candidates are instructed to write Question Booklet number and OMR Answer Sheets number on the attendance sheet. Candidates are also instructed to insert specific information required for OMR Answer Sheet correctly.

#### 16. INSTRUCTIONS FOR USE OF OMR ANSWER SHEET

- a) OMR Answer Sheet contains the following columns which are to be filled in neatly and accurately by candidate with 'Black Ball Point Pen' only. Use of pencil is strictly prohibited.
  - ➤ Name of candidate in capital letters.
  - > Signature of Candidate.
  - ➤ Roll Number.
  - ➤ Option/Subject.
- b) OMR Answer Sheet will be scanned by optical scanner; therefore, altering, adding additional circle or anything written outside the circle will invalidate the OMR Answer Sheet. Candidates should ensure that OMR Answer Sheet is not folded.
- c) Do not make any stray marks on OMR Answer Sheet.
- d) Do not write your Roll Number anywhere else except at the specified space on OMR Answer Sheet.
- e) Out of four alternatives for each question, only one circle for the correct answer is to be darkened / shaded completely. For example, Question No. 1 in the Question Booklet reads as follows:

Question	No.1:	The	capital	city	of	India	is:

If your answer is A

(A) Dubai (B) Delhi (C) Tokyo (D) None of these

The correct response to this Question No. 1 is Delhi which is marked by letter (B) among the four options. Candidate will locate Question No.1 on OMR Answer Sheet and shade/darken the circle B corresponding to the answer. Follow the correct method of shading/darkening as given below:

# CORRECT METHOD OF ANSWERING A B C D A B C D If your answer is B O O O O Crossing CORRECT METHOD OF ANSWERING A B C D O $\sqrt{\phantom{0}}$ O Crossing

### Note:

- Optical Scanner will not work if the above instructions are violated and no marks will be awarded.
- Faint or incomplete shading/darkening of circle is a wrong method of marking answer and liable to be rejected by Optical Scanner.
- Circle, darkened/shaded once is final and not to be changed at all, since it will invalidate the answer.
- > Darkening/shading of more than one circle for any question will invalidate the answer.

#### 17. PROCEDURES DURING CONDUCT OF TEST

a) Candidates are instructed to put their full signature at appropriate places of Question Booklet and OMR Answer Sheet. Candidates must sign twice on Attendance Sheet: first, during commencement of test and second, while handing over OMR Answer Sheet to Invigilator on completion of test hours.

Partly shading

- b) Immediately on receipt of Question Booklet candidates will fill in required particulars on cover page of Question Booklet with Black Ball Point Pen.
- c) Candidates should not open/break seal of Question Booklet unless they are instructed.
- d) Candidates are not allowed to carry items like textual material (printed or hand-written), bits of papers, geometry/pencil box, plastic pouch, hand/carry bag, calculator, writing pad, pen drive, eraser, electronic pen/scanner, cardboard or any electronic item which can be used for communication device inside the test venue.
- e) Tea, coffees, cold drinks, smoking, chewing gutka, spiting etc. in test hall/room is strictly prohibited.
- f) After completing the test and before handing over OMR Answer Sheet, candidate should check again that all particulars required for OMR Answer Sheet have been filled in correctly. Announcement about beginning and closing of test will be made by Invigilator. Candidate must stop marking their responses immediately at the closing announcement.
- g) Candidates will not be allowed to leave her/his seat or test hall/room until duration of the test is over.
- h) Candidates should not leave test hall/room without handing over their Answer Sheets to Invigilator on duty and sign attendance sheet for the second time.
- i) Cases where a candidate has not put her/his signature on Attendance Sheet for the second time will be deemed not to have handed over OMR Answer Sheet and be treated as unfair means.
- j) Candidates are permitted to acquire respective Question Booklet after the test hours.

#### 18. BLACK BALL POINT PEN FOR WRITING, DARKENING OR SHADING.

Candidate is instructed to use 'Black Ball Point Pen' for writing/darkening/shading. Before writing /darkening/shading the particulars or responses of Question Booklet and OMR Answer Sheet, candidate must verify all details as noted on downloaded admit card to ensure that her/his responses are as per admit card.

#### 19. UNFAIR MEANS

Candidates shall maintain proper silence. Any disturbance in test hall/room shall be deemed as misbehaviour. If a candidate is found using unfair means or impersonating, she/he will be expelled immediately by Officer-in-Charge/Venue-Superintendent and she/he will be debarred for taking test either permanently or for a specified period as per decision of the Board. Some instances of unfair means are as follows:

- a) If any candidate is found in possession of any item(s) as mentioned at point no. 17 (d) of this Prospectus cum Instructions.
- b) If a candidate removes any page(s) from Question Booklet during the test.
- c) If a candidate carries Question Booklet or a part of it outside the test hall during test hours before the submission of OMR Answer Sheet.
- d) If a candidate submits Question Booklet or OMR Answer Sheet wilfully mutilated by her/him.
- e) If a candidate leaves the test hall/room before expiry of the scheduled time of test.
- f) Any activity which is detrimental for smooth conduct of test.

#### 20. ROUGH WORK

The candidate will not practice any rough work on OMR Answer Sheet. Rough work is to be practiced on space provided in Question Booklet.

#### 21. CHANGING AN ANSWER IN NOT ALLOWED

The candidate must fully satisfy herself/himself about accuracy of answer before shading/darkening the appropriate circle, once marked no change in answer is allowed. Use of eraser or correction fluid on OMR Answer Sheet is not permissible as OMR Answer Sheets are machine gradable and it may lead to wrong evaluation for which all responsibility lies on candidate.

#### 22. PHYSICALLY HANDICAPPED (PH) CANDIDATE

Candidate having disability such as Blind or Low Vision (Partially Blind), Partially Deaf and Locomotors Disability (Ortho) can only apply under PH category. The percentage of disability must be 40% or above. P.H. candidates must select type of disability from dropdown box and also mention percentage of disability while filling in online registration form. A candidate who is blind or partially blind may be allowed to appear at test with a helper. Candidate who requires helper is instructed to report to the office of TRBT within seven days from the date of online submission of application for necessary formalities.

#### 23. INTERPRETATION

- a) In any question of interpretation about any provision of Prospectus cum Instructions: STGT 2016 or any other point specifically not covered by this, the Teachers' Recruitment Board, Tripura will be competent authority to take a final decision.
- b) Prospectus cum Instructions: STGT 2016 is subject to alteration/modification without prior notice. Any alteration/modification of Prospectus cum Instructions: STGT 2016 will be duly notified. Candidates are advised to keep a watch on official website of the Board.

#### 24. JURISDICTION

Legal disputes concerning to conduct of STGT 2016 shall be subject to the jurisdiction of the State of Tripura.

#### 25. TIME SCHEDULE (STGT 2016)

A. Date of Test	20.11.2016 (Sunday)
B. Entry in Test Hall/Room	9.00 A. M.
C. Checking of Admit Cards	9.00 A.M. to 9.15 A.M
D. Distribution of Question Booklet and OMR Answer Sheet	9.15 A.M.
E. Breaking Seal of Question Booklet	9.25 A.M.
F. Test commences	9.30 A. M.
G. Test concludes	12 Noon

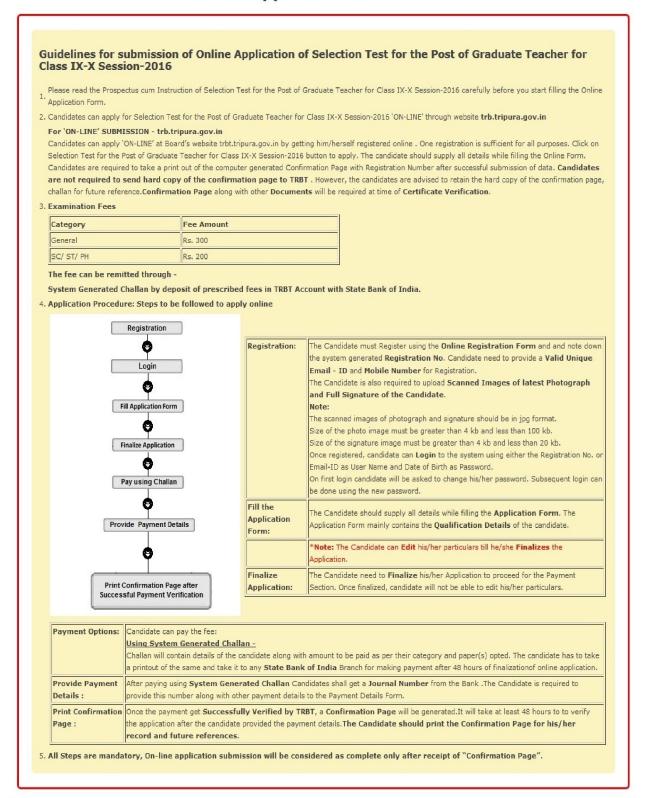
#### 26. IMPORTANT INFORMATION AT A GLANCE (STGT 2016)

Online Submission of Application	16.09.2016 to 01.10.2016
Last Date for Finalisation of Application	01.10.2016
Last Date of Depositing Fee	04.10.2016
Downloading Admit Card	01.11.2016 to 10.11.2016
Date of Test	20.11.2016 (Sunday)
Centre and Venue of Test	As per instruction of Admit Card
Materials to be brought	Black Ball Point Pen, Downloaded Admit Card and one photo bearing
on the Day of the Test	identity card in original as noted at point no. 10 (b).
Rough Work	Rough work must be done at the space provided in Question Booklet.
	Candidate should not do rough work or put stray mark on OMR
	Answer Sheet.

Note: Candidates will not be permitted to enter into test hall/room after commencement of test.

P. R. Deb Controller of Examinations Teachers' Recruitment Board, Tripura

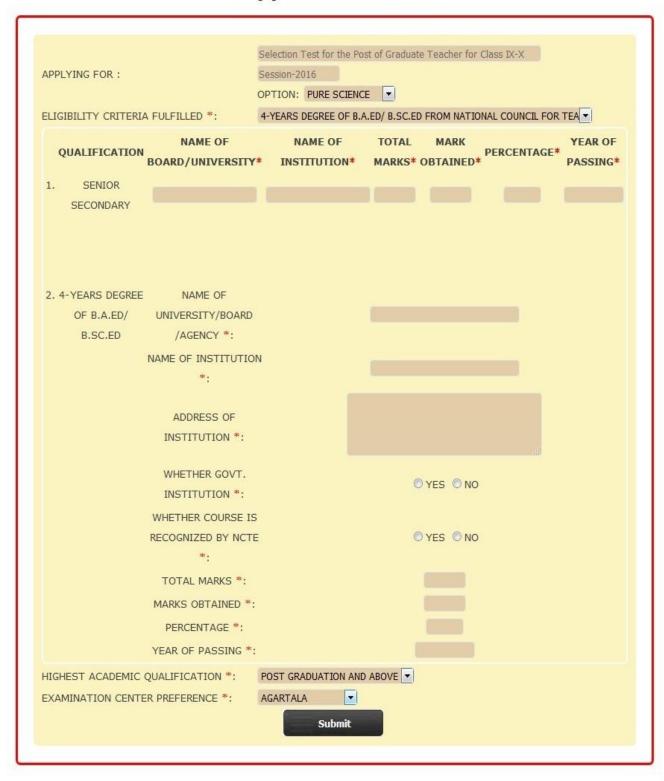
# **Online Application Instructions**



NB: This application form is indicative, given for guidance of candidates; please select actual eligibility criteria from drop down box while applying online.

## **Sample of Online Application Form**

# **Application Form**



NB: This application form is indicative, given for guidance of candidates; please select actual eligibility criteria from drop down box while applying online.