

**MUNICIPAL SERVICE COMMISSION**  
**149, A.J.C. Bose Road, Kolkata – 700 014.**

**Advertisement No. – 3 of 2017.**

**Recruitment Examination, 2017 for the posts of  
Law Officer and Jr. Assistant, under Municipal Service Commission.**

On-line applications are invited through our website [www.mscwb.org](http://www.mscwb.org) from the Citizens of India for recruitment to the posts of **Law Officer and Jr. Assistant, under Municipal Service Commission.**

**1) Law Officer :-**

**Essential Qualifications:**

1. A citizen of India.
2. A degree of Law from a recognized university or its equivalent.
3. At least 3years experience as practicing advocate in the court of law.

**Age:** Not more than 37 years on the 1<sup>st</sup> January of the year of Advertisement 2017.

**Pay band – 4A (Rs.15, 600 - Rs.42, 000/-) & G.P. Rs.5400/-**

**Tentative Vacancy – 1 (One) - U.R**

**2) JUNIOR ASSISTANT:-**

**Essential Qualifications:**

a) A Pass in Higher Secondary Examination from the West Bengal Council of Higher Secondary Education or its equivalent.

**Age:** Not more than 40 years on the 1<sup>st</sup> January of the year of Advertisement 2017.

**Desirable:** Working knowledge in Computer Applications.

**Pay band – 2 (Rs.5, 400 - Rs.25, 200/-) - & G.P. Rs.2600/-**

Drawal of salary during the period of probation (for a period of two years) only the entry point i.e. Basic pay plus Grade pay of the post shall be allowed with annual increment @ 3% per annum and medical allowance as applicable.

**Tentative Vacancy – 3 (Three):- U.R – 1(One), O.B.C. (A) - 1 (One), O.B.C. (B) - 1(One).**

**N.B. :** Upper age relaxation up to 5 (five) years is admissible only to S.C., S.T. & P.H. candidates and up to 3 years to O.B.C. (A & B) candidates of West Bengal.

**Method of Recruitment & Syllabus:** The method of recruitment and Syllabus will be notified later on in our website [www.mscwb.org](http://www.mscwb.org).

**Application Fee:** (Non-Refundable)

1) Application fee for U.R. & O.B.C. (A & B) candidates is Rs. 150=00 (Rupees One hundred and fifty) plus Processing Charges Rs. 50=00 (Rupees Fifty) plus Rs. 20=00 (Rupees Twenty) towards Bank Charges for Challan deposit.

2) For S.C., S.T. & P.H. candidates only Processing Charges Rs. 50=00 (Rupees Fifty) plus Rs. 20=00 (Rupees Twenty) towards Bank Charges for Challan deposit.

3) The application fees plus Processing charges as mentioned in Para's (1) and (2) above shall be collected by all the branches of the **United Bank of India and the same to be deposited to Account No. 0088010367936** through Challan generated after submission of On-line Application at our website [www.mscwb.org](http://www.mscwb.org).

4) Besides above, a candidate may opt. for On-line payment of aforesaid fees and charges through **Indiaideas.com Limited (Bill Desk)**.

**Miscellaneous:** A candidate now in service under Central or the State Government / Semi Government / Local / Statutory Body shall have to ensure that No-Objection Certificate (N.O.C.) from his / her present Employer reaches the Office of the Municipal Service Commission within 7 (Seven) days preceding the date of Personality Test / Interview. Otherwise he / she will be considered not eligible for the Personality Test / Interview.

**Last Date:** Last date for Registration for on-line application and generation of challan is **03.04.2017** and **application fee along with processing charges must be deposited to the Bank by 05. 04. 2017** and **the process of submission of Application must be completed by 06. 04. 2017.**

**NOTE:** The Municipal Service Commission reserves the right to rectify errors and omissions, if any, in the process of holding the Examination and final declaration of result.

Dated, Kolkata  
The 04th March, 2017

Secretary  
Municipal Service Commission.