

5.3	Persons serving in Central/State Government applying for this recruitment are required to furnish a copy of No Objection Certificate (Annexure- I) issued by the employer at the time of verification of documents. Candidates who fail to submit NOC at the time of documentation shall not be allowed to appear in the selection process and his candidature shall be summarily rejected.
5.4	Online application mode will be opened w.e.f. 02.01.2018 at 00:01 am and will be closed on 31.01.2018 at 11:59 pm.
5.5	Procedure for online submission of application is available on ITBP website www.recruitment.itbpolice.nic.in .

6. **SELECTION PROCESS:-**

The candidates whose applications are found in order, shall be issued admit cards (online) to appear in the recruitment tests. The date, time and place of recruitment test will be indicated in the Admit Card. It is clarified that candidatures of candidates who are issued admit cards will remain provisional till they are finally selected.

Note:

- (i) **Before start of physical efficiency test (PET) and physical standard test (PST) the candidates will undergo thorough verification of identity including Biometric capture.**
- (ii) **Biometric identification of candidates can also be taken at any stage of recruitment.**

Candidates will have to undergo the following recruitment tests:-

VERIFICATION OF ORIGINAL DOCUMENTS	<p>At the very beginning of recruitment process, the candidates will be required to produce the original documents related to Educational and Professional qualifications, date of birth etc. It is important that the candidates applying for this recruitment check their eligibility, to avoid disappointment at later stage. Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification:-</p> <ol style="list-style-type: none"> (i) Educational Certificate(s); (ii) Date of birth Certificate as in Matriculation or 10th Class Certificate; (iii) Professional/Experience Certificate, if any; (iv) Scheduled Caste and Scheduled Tribe Certificate, as Annexure-II and OBC certificate, as Annexure-‘III’ (if belonging to any of these categories). Candidates claiming OBC (NCL) status may note that certificate on creamy layer status should have been obtained within three years before the closing date i.e. 31.01.2018; (v) Domicile Certificate issued by local revenue authorities or PAN Card or Aadhar Card or Driving
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	<p>License or Voter ID Card or Passport for verification of citizenship. In case of West Pakistani Refugees settled in J&K, they are required to produce Certificate in the format attached as Annexure-‘VI’ issued by the Sarpanch/Numberdar of a candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, alongwith a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency;</p> <p>(vi) Discharge certificate in case of Ex-Servicemen;</p> <p>(vii) One passport size photograph same as submitted with online application form;</p> <p>(viii) <u>Certificate as per Annexure ‘V’ for claiming relaxation in height & chest (if applicable).</u></p> <p>(All candidates claiming relaxation under various categories shall bring aforementioned original documents/certificates at the time of recruitment tests for verification by the Board).</p>												
HEIGHT BAR	Candidates who qualify the documentation will go through the height bar test. The candidates not meeting the prescribed height will be eliminated.												
PHYSICAL EFFICIENCY TEST (PET)	<p>Those who qualify the Height Bar Test, will be subjected to physical efficiency test. The events of the PET are as follows:-</p> <table><tr><th>SN</th><th>Events</th><th>Male</th></tr><tr><td>a)</td><td>1.6 Kms Race</td><td>To be completed within 7.30 minutes.</td></tr><tr><td>b)</td><td>Long Jump</td><td>11 Feet (03 Chances)</td></tr><tr><td>c)</td><td>High Jump</td><td>3½ Feet (03 Chances)</td></tr></table> <p>No marks will be awarded for this test and it will be only qualifying in nature. Those who do not qualify will be eliminated at this stage itself.</p> <p>Note:- PET will not be held for Ex-servicemen. However, Ex-servicemen will be required to pass the requisite PST, written test, practical (skill) test and medical examination.</p>	SN	Events	Male	a)	1.6 Kms Race	To be completed within 7.30 minutes.	b)	Long Jump	11 Feet (03 Chances)	c)	High Jump	3½ Feet (03 Chances)
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PHYSICAL STANDARD TEST (PST)	Candidates who qualify the PET will be screened for Height, Chest and Weight measurements. Those who do not meet the required physical measurements as applicable will be eliminated at this stage.												
WRITTEN TEST (OMR BASED) 50 MARKS	The candidates who qualify PST will have to appear in written examination. Fresh admit Cards to the candidates, who qualify for the written test will be issued online by mentioning the date & venue of the written test. A list of candidates qualified for written test will also be uploaded on ITBP website i.e. www.recruitment.itbpolice.nic.in . The written test will be as under:-												

(i) The written test for 50 marks containing 50 questions will consist of only OMR based objective type multiple choice questions to be answered using a Blue or Black Ball pen only. OMR Sheet will be signed both by the candidate and invigilator.

(ii) The question paper will be set bilingually in Hindi and English.

(iii) Pattern of question paper will be as under:-

SN	Subject	No. of questions	Marks	Duration of written test
1.	General knowledge (Bilingual questions)	10 Questions	10	1 Hour
2.	Mathematics (Bilingual questions)	5 Questions	5	
3.	Hindi	10 Questions	10	
4.	English	10 Questions	10	
5.	Trade related theory (Bilingual questions)	15 Questions	15	

iv) The questions for written test to the post of Head Constable (Motor Mechanic) shall be of 12th standard and the questions for written test to the post of Constable (Motor Mechanic) shall be of 10th standard.

v) The candidate will be allowed to take carbon copy of the OMR answer sheet. Answer key to the question paper will be uploaded on the website www.recruitment.itbpolice.nic.in after the written examination is completed.

vi) Candidates are not permitted to use Mobile phone, calculators, Smart Watch or any other electronic/electrical device. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the examination and appropriate action will be taken against such candidates.

vii) Candidates are required to mark their answers and fill the relevant columns on the OMR answer sheet only in Blue/Black ink.

	<p>viii) The candidates should not write anything on the OMR answer sheet except in the relevant columns. Any stray marks will lead to the OMR answer sheet not being evaluated and the candidate will not proceed to the next stage of the recruitment process.</p> <p>ix) The cut-off percentage of marks for qualifying in written exam will be as under:-</p> <table><tr><td>General and Ex-Servicemen</td><td>35%</td></tr><tr><td>SC, ST & OBC</td><td>33%</td></tr></table> <p>x) No representation for revaluation of answer sheet of written exam or re-conduct of written examination will be entertained.</p>	General and Ex-Servicemen	35%	SC, ST & OBC	33%																		
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PRACTICAL (SKILL) TEST (50 MARKS)	<p>The candidates who qualify the written test will be put through a Skill Test. Skill test is divided into following parts:-</p> <table><tr><th>SN</th><th>Subject</th><th>Marks</th></tr><tr><td>1</td><td>Vehicle inspection</td><td>15</td></tr><tr><td>2</td><td>Identification of faults</td><td>15</td></tr><tr><td>3</td><td>Rectification of defects</td><td>15</td></tr><tr><td>4</td><td>Handling of tools</td><td>5</td></tr><tr><td colspan="2">Total</td><td>50</td></tr></table> <p>The cut-off percentage of marks for qualifying in Practical (skill) test will be as under:-</p> <table><tr><td>General and Ex-Servicemen</td><td>35%</td></tr><tr><td>SC, ST & OBC</td><td>33%</td></tr></table>	SN	Subject	Marks	1	Vehicle inspection	15	2	Identification of faults	15	3	Rectification of defects	15	4	Handling of tools	5	Total		50	General and Ex-Servicemen	35%	SC, ST & OBC	33%
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MERIT LIST	<p>After completion of the Practical (Skill) Test, Merit lists in each category namely, Gen, SC, ST, OBC (NCL) and Ex-servicemen will be drawn on the basis of total marks obtained by the candidates in the written examination. The candidates shall be shortlisted for Detailed Medical Examination (DME) as per the category wise vacancies on the basis of this merit. Extended list shall also be prepared to cover the shortfall due to failure of candidates in DME and Review Medical Examination (RME). However, there shall be no reserve list.</p>																						
RESOLUTION OF TIE CASES	<p>a) In case of tie in marks, the candidate older in age gets preference.</p> <p>b) If the tie still persists, it is finally resolved by referring to the alphabetical order of names in English as per the online application form. A candidate whose name begins with the alphabet which comes first in the English alphabetical order gets preference.</p>																						