

- Both the candidate as well as scribe must fulfil all the stipulated eligibility criteria for a scribe mentioned above and must not suppress material facts the candidate is aware of.
- Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes or otherwise advised for every hour of the examination.
- The scribe arranged by the candidate should not be a candidate for the online examination. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled. Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favourably entertained.
- Only candidates registered for compensatory time will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be possible to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

#### (ii) Guidelines for candidates with locomotor disability and cerebral palsy

Compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

#### (iii) Guidelines for Visually Impaired candidates

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised of examination.
- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

## 2.0. PROBATION PERIOD

The selected candidate will be on probation for a period of 12 months (-1- year) of active service from the date of his/ her joining the Bank.

## 3.0. SERVICE BOND

For those selected on Regular basis, they will be required to mandatorily execute a Service Bond as under:

*'Serve for a minimum period of-3- years in the Bank after joining the services or in lieu thereof an amount of ₹ 1.5 Lacs'*

## 4.0. SELECTION PROCEDURE

The selection process will comprise of online test, for the post of Scale I, in the discipline of Sales, followed by GD/Interview of the shortlisted candidates.

For the posts in Scale II, Scale III, Scale IV & Scale V applications will be shortlisted and candidates will then be called for GD/interview. However, for Scale II and Scale III, if the number of eligible applications received is large, then Bank reserves the right to hold an online test also.

Bank may, at its discretion, consider conducting of Psychometric Test / Group Discussion for different scales.

### 4.1. Online Test: (Tentative date of examination – 07.01.2018):

The structure of the online examination will be as follows:

Sr. No.	Name of the Tests	No. of Questions	Maximum Marks	Total Time
1.	Reasoning	50	50	Composite time of 2 hours
2.	English Language	50	25	
3.	Quantitative Aptitude	50	50	
4.	Professional Knowledge	50	75	
	<b>Total</b>	<b>200</b>	<b>200</b>	

The above tests except the Test of English Language will be available bilingually, i.e. English and Hindi

Bank reserves the right to modify the structure of the examination which will be intimated through its website.

Other detailed information regarding the examination will be given in an information Handout, which will be made available for the candidates to download along with the call letters from the Bank's official website.

#### 4.1.1. Penalty for Wrong Answers:

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is given by the candidate; there will be no penalty for that question.

#### 4.2. Group Discussion (GD)/Personal Interview (PI)/Psychometric Test:

- The Bank reserves its right to call for the GD/ PI, candidates in a ratio, at its sole discretion. Wherever online test is conducted, candidates shall be called for GD and/or PI on the basis of their performance in the online test.
- Candidates are required to obtain a **minimum score in each test** and also a **minimum total score in the online test** to be shortlisted for Psychometric Assessment/Group Discussion &/or Interview. Candidates will be shortlisted for Psychometric Assessment/GD &/or PI depending on the number of vacancies, cut-off in each test and total marks secured in the online test as decided by the Bank. Prior to the completion of the interview process, scores obtained in the online examination will not be shared with the candidates shortlisted for interview.
- In case more than one candidate scores the cut off marks (common mark at cut off point), such candidates will be ranked according to their age in descending order.
- Psychometric Test/GD/ &/or PI shall be conducted to assess the candidate's personality, level of communication, clarity & problem solving innovativeness, level of efficiency, willingness to work in any part of the country, suitability for the post etc.
- The minimum qualifying marks for GD/PI would be 60% for General Category and 55% for Reserved Category.** The Bank reserves the right to change the minimum qualifying criteria at its sole discretion.
- Candidates not clearing the GD/PI will not be considered for final selection. The combined final scores of candidates shall be arrived at on the basis of scores obtained by the candidates in Online test and/or PI and/or GD (as the case may be).
- GD &/or PI score of the candidates failing to secure minimum qualifying marks or otherwise barred from the interview or further process shall not be disclosed.
- A candidate should qualify in all the processes of selection, i.e. Online Examination and/or GD and/or PI (as the case may be) and **sufficiently high in the merit to be shortlisted for subsequent allotment process**.
- Subject to the vacancies available under the recruitment process, candidates who qualify in the online test/GD/ PI will be shortlisted for further selection.